

INSTRUCTIONS TO THE REVIEWERS

These instructions aim to ensure a homogenous reviewing of the articles submitted for the Symposium of Animal Biology and Nutrition and / or Archiva Zootechnica.

First of all, the organizing committee of the symposium and editorial board of the journal would like to thank reviewers for their availability to check the quality of the submitted articles. Although we are not as strict as the traditional, high level, symposiums / journals, we would like to ensure a fair standard / level of quality of the accepted articles and this cannot be achieved without your valuable contribution.

The main points to be followed during the reviewing process are:

§ please write separately the **Comments to the editor** and **Comments to the author**

§ please conclude the **Comments to the editor** with your general opinion on the acceptance / rejection of the article:

- accepted for presentation (with recommendation oral / poster),
- accepted for publication
- accepted with major revision (implying resubmission of the article)
- definite rejection (serious flaws which cannot be fixed even by major corrections– e.g. in the experimental design)

§ in the **Comments to the author**, please refer to general and punctual errors in the article. As of the next edition of the symposium we will request authors to use line numbering option.

While reading the article:

§ check whether the authors respected the **standard format of a scientific article** (missing chapters, excessively long introductions, scarce discussions, incomplete tables, etc.)

§ check whether the authors fairly respected the **instructions to authors** (e.g. proper description of the research opportunity, completeness of Material & methods, soundness of the experimental design, feasibility of the results, a minimal discussion of the results, etc.)

§ in case of articles on commercial products, these are to be considered as any other scientific articles. Therefore, too obvious promotion / advertising of the tested products is discouraged (see the instructions to authors)